

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, DECEMBER 7, 2021(Combined November & December Mtg.)
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Danny J. David, Sr, at the Port of Iberia Administrative Office, on Tuesday, December 7, 2021, at 5:30 P.M.

In attendance were Commissioners Danny J. David, Sr., Board President, Roy A. Pontiff, Vice-President, Shane Walet, Secretary-Treasurer, Simieon d. Theodile, and Patrick Broussard.

Commissioners Mark Dore and Bilal Morton were absent.

Also present were Craig Romero, Executive Director, Joanna Durke, Chief Administrative Officer, Tracy Boudreaux, Administrative Assistant, Shari Landry, Receptionist-Secretary, and Donelson T. Caffery III, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Roy A. Pontiff recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday, October 19, 2021

On a motion by Commissioner Roy A. Pontiff, and seconded by Commissioner Shane Walet, the Commission approved the minutes of the Regular Meeting held on Tuesday, October 19, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore, and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Four (4) Months Ending October 2021.

Mrs. Joanna Durke stated that the Port should be at 33.36% for Four (4) months ending October 2021. Revenues are at 24.35% and expenditures are at 22.76%.

Budget Summary for Five (5) Months Ending November 2021.

Mrs. Joanna Durke stated that the Port should be at 41.70% for Five (5) months ending November 2021. Revenues are at 25.91% and expenditures are at 26.01%.

{1} Discuss/Consider Adjusting the Salaries of the Chief Administrative Officer, Administrative Assistant, and Receptionist/Secretary in Accordance with the Newly Adopted Port of Iberia 2021 Pay Table Updated by The Archer Company.

Commissioner Roy Pontiff presented a spreadsheet prepared by Mrs. Joanna Durke which indicated the present salary for the Chief Administrative Officer, Administrative Assistant, and Receptionist-Secretary, the suggested 2021 Pay Table Salary, and the Salary adjustment amount if adjusted. Commissioner Roy Pontiff stated that Mrs. Joanna Durke should be at Step G on the new 2021 Pay table as she has been performing these job duties for several years now. Ms. Tracy Boudreaux has recently moved to Administrative Assistant so she is classified as an entry level in this position and will get the minimum salary amount. Ms. Shari Landry is newly employed as Receptionist-Secretary and she will also start at the minimum amount on the 2021 Pay Table. Commissioner Roy Pontiff stated that the total salary adjustments would be \$7,155.00. This amount would need to be added to the current FY 21-22 Budget, in addition to Budgetary Line-Item Taxes Payroll and Budgetary Line-Item Employee Retirement which is a set percentage based on the employee's salary.

Commissioner Roy Pontiff stated that Mrs. Joanna Durke is now an exempt employee, this means that Mrs. Joanna Durke cannot collect compensatory time.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to adjust the salaries of the Chief Administrative Officer, Administrative Assistant, and Receptionist-Secretary according to the 2021 Pay Table approved as presented and done by The Archer Company; and Motion further acknowledges the newly adjusted salaries will become effective on January 1, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore, and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to Amend the Port of Iberia District FY 2021-2022 Budget to include the salary adjustments for the Chief Administrative Officer, Administrative Assistant, and Receptionist-Secretary; and motion further authorizes the Amendment of the Budgetary Line-Items Taxes-Payroll and Employee Retirement

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile, Mark Dore, and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.

Mr. Gerald Gesser will report on this under his Agenda items.

(c) Listing of Tenant Lease Billings for 2021.

- **Update on Treva Crosby, Crosby Construction Services, Regarding its Lease Agreement Payment Schedule.**

Mr. Craig Romero stated that he went to Crosby Construction on December 6, 2021 and he stated that there is about 25 people working in the shop. He also stated that there is no indication based on what he saw that they are planning to close the facility. Mr. Craig Romero also stated that he spoke with Mr. Don Caffery about the lease payment not being paid. He asked Mr. Don Caffery to draft a Demand Letter to send to Crosby Construction. This letter was presented to the Board.

Mr. Don Caffery stated that in his letter he demanded payment in full within 30 days of receiving the letter.

Mr. Craig Romero stated that he spoke with Kevin Bordelon who told Mr. Craig Romero that Robie Crosby is trying to sell the business, but Mr. Kevin Bordelon is operating the office located in the Port of Iberia as normal. Mr. Craig Romero stated that as soon as he gets a response, the Board will be the first to know.

- **Update on Diversified Materials/Rigid Constructors Interest Regarding the Property (Tract "J" 13.534 Aces) at the Port of Iberia.**

An email dated December 2, 2021 from Mr. Matt Durand of Diversified Materials to Mrs. Joanna Durke was presented to the Board. Mr. Craig Romero stated that Mr. Matt Durand with Diversified Materials does not have a Lease Agreement with the Port anymore. Mr. Matt Durand did pay the Port through the end of December 2021. Mr. Craig Romero stated

that Mr. Matt Durand told him that he will pay for the following year in advance. A letter dated December 6, 2021 from Rigid Constructors was presented to the Board. Mr. Craig Romero also stated that Cody with Rigid Constructors said he would pay the following year in advance as well. Commissioner Patrick Broussard asked Mr. Craig Romero for some history on Rigid Constructors. Lengthy discussion ensued. Commissioner Patrick Broussard asked for a recommendation from Mr. Craig Romero. Mr. Craig Romero stated that he does not like Mrs. Joanna Durke being on the phone and Matt Durand cannot pay the Port for the lease. Mr. Craig Romero recommended that the Board go with Rigid Constructors for Tract "J". Mrs. Joanna Durke stated she will include allowing Rigid Constructors to begin the Phase I Environmental process in the motion. Commissioner Roy Pontiff stated that to wait and include it in the Lease Agreement as a provision and that Cody Fortier is accepting the property "as is".

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to authorize the Executive Director to begin negotiations with Cody Fortier regarding an Amendment to Rigid Constructors, LLC Lease Agreement, for Tract "J" (13.534 acres) at the Port of Iberia Millennium Expansion Phase I Property Site and bring back to the Board at the next Board Meeting for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(d) Listing of Boat Stall Tenant Lease Billings for 2021.

Mrs. Joanna Durke stated that the Boat Stalls are up to date, she is beginning the process of drafting new Leases and invoices for 2022.

(e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet, to approve and authorize the payment of bills for December 2021, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and

Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

III. Election of 2022 Officers – President, Vice-President, and Secretary - Treasurer.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet, to open the nominations for Board President of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Patrick Broussard to nominate Commissioner Roy A. Pontiff to serve as President of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

There being no further nominations for President, a motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard, and unanimously carried, that the nominations for President be closed, and further that Commissioner Roy A. Pontiff be elected President of the Port of Iberia District Board of Commissioners for the year 2022 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore, and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner

Patrick Broussard to open the nominations for Vice-President of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore, and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Patrick Broussard to nominate Commissioner Shane Walet to serve as Vice-President of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

There being no further nominations for Vice-President, a motion was made by Commissioner Patrick Broussard, seconded by Commissioner Roy A. Pontiff, and unanimously carried, that the nominations for Vice-President be closed, and further that Commissioner Shane Walet be elected Vice-President of the Port of Iberia District Board of Commissioners for the year 2022 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff, to open the nominations for Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Patrick Broussard seconded by Commissioner Roy A. Pontiff to nominate Commissioner Simieon d. Theodile to serve as Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

There being no further nominations for Secretary-Treasurer, a motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet, and unanimously carried, that the nominations for Secretary-Treasurer be closed, and further that Commissioner Simieon d. Theodile be elected Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2022 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

IV. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Proposed Facility Inspection

{1} Discuss/Consider Gesser Group's Proposal (Port Development & Maintenance Committee for Review).

Mr. Gerald Gesser reported that this is on hold until further notice.

(b) Port of Iberia Small Repairs Projects

{1} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located Across David Berard Road.

Mr. Gerald Gesser reported that Crosby Construction has delivered the sign. The sign will be placed at the exact location and will be anchored down in the next couple of days.

- **Discuss/Consider Crosby Construction's Invoice No. 21-2380.0. PD.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice No. 21.2380.0. PD dated December 1, 2021 to Crosby Construction in the amount of \$1,850.00 for the Installation of the "You Are Here" Port Sign located across David Berard Road.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

**{2} Status Report for Utility Meters
(Cleco, Lawco, Atmos, and Entergy).**

Mr. Gerald Gesser stated that the bills have been brought up to the amounts they should be.

Mr. Gerald Gesser discussed the Atmos bills for the West Yard Pumpstation, he stated that the repairs have been completed on the switch gear and the Port should not receive any large bills from Atmos anymore for this location.

{3} Status Report on Electrical Meters for 2 Security Cameras (David Berard Road and C. P. Voorhies Road).

Mr. Gerald Gesser stated that the electrical meters have been installed and Royal Security has installed the cameras and antennas. There is work to be done at Franks still but everything should be operational within the next couple of weeks.

{4} Status Report on Former HIS Renovations & Former HIS/Superior Fencing Installation (from clearance of trees, etc.).

Modular Construction's original quote amount is \$81,060.00

Mr. Gerald Gesser presented Three (3) Change Orders to the Board regarding this project: Change Order No. One (1) is to address the windows and the door on the front wall; Change Order No. Two (2) is to address the removal of the windows on the south wall and for the installation of a metal wall panel; and Change Order No. Three (3) is to address the replacement of Three (3) garage doors to make the building secure.

a) Discuss/Consider Modular Construction's Invoice No. 4431-21-1.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice No. 4431-21-1 dated November 19, 2021 for Modular Construction Company, Inc. in the amount of \$68,901.00 for 85% Completion on renovations at HIS (Buildings 5-A and 6-B) per Quote No. 6029-21-REV-1.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

b) Discuss/Consider Proposed Change Order No. 6070-21.

Change Order No. 6070-21 in the amount of \$9,000.00 is for the replacement of: (5) 60" x 32" horizontal windows; (2) 46" x 46" vertical windows; and (1) 36" x 36" vertical window and replacement of the front metal door.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Roy A. Pontiff to approve and authorize Change Order No. 6070-21 for Modular Construction Company, Inc. in the amount of \$9,000.00 to remove and replace Five (5) 60" x 32" horizontal windows, Two (2) 46"x46" vertical windows, and One (1) 36"x36" vertical window and remove and replace the front metal door (Renovations to HIS Building); and motion further acknowledges the original contract amount of \$81,060.00 is revised to \$90,060.00 with the addition of Change Order 6070-21.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

c) Discuss/Consider Proposed Change Order No. 6070-21-2.

Change Order No. 6070-21-2 in the amount of \$8,245.00 is for the installation of sheeting on the existing aluminum awnings, (5) 5' wide and (1) 15' wide.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner

Shane Walet to approve and authorize Change Order No. 6070-21-2 for Modular Construction Company, Inc. in the amount of \$8,245.00 for labor and material to install sheeting on the existing aluminum awnings 5-5' wide and 1-15' wide (Renovations to HIS Building); and motion further acknowledges that the current contract amount of \$90,060.00 is revised to \$98,305.00 with the addition of Change Order 6070-21-2.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

d) Discuss/Consider Proposed Change Order No. 6071-21.

Change Order No. 6071-21 in the amount of \$15,650.00 is for the replacement of: (1) 14' wide x 13'6" tall rollup sheet door with chain hoist; (2) 12' wide x 13'6" tall rollup sheet doors with chain hoist; and remove and replace corner trim on (1) corner off building.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order No. 6071-21 in an amount of \$15,650.00 for the replacement of: One (1) 14' wide x 13'6" tall rollup sheet door with chain hoist; Two (2) 12' wide x 13'6" tall rollup sheet doors with chain hoist; and remove and replace corner trim on One (1) corner off building; and motion further acknowledges the current contract amount of \$98,305.00 is revised to \$113,955.00 with the addition of Change Order No. 6071-21.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

- {5} Discuss Overhead Door Company's Invoice No. 134778 (\$14,905.00) Relative to the Past Due Invoice for the former All Points Equipment End of Lease Items, based on the Purchase Order that All Points Issued to Overhead Door.

Mr. Don Caffery stated that he has tried reaching out to Overhead Door after the October Board Meeting and he has recently tried reaching out again. He has not received a response.

{6} Update on the Flag Pole Installation by Bulliard Construction for the POI Administrative Office.

Mr. Gerald Gesser reported that the Flag Pole was installed on December 6, 2021.

(a) Discuss/Consider Bulliard Construction's Invoice No. 65911.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize payment of Invoice No. 65911 to Bulliard Construction Company, Inc. in the amount of \$5,043.00 to for the Flag Pole installation at the Port of Iberia Administrative Office.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{7} Update on Work Being Performed by Dixie Electric regarding the Flag Pole Light (POI Admin. Office) & Replacement of Three (3) Port of Iberia Administrative Office Parking Lot Fixtures to LED from Cobra Head Parking Lot Fixtures.

Mr. Gerald Gesser reported that the parking lot fixtures have been installed and the Flag Pole light was also installed.

(a) Discuss/Consider Dixie Electric's Invoice No. 0010916.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize Invoice No. 0010916 from Dixie Electric, Inc. in the amount of \$2,795.00 for the installation of the flag pole light and the replacement of Three (3) Parking Lot fixtures to LED from Cobra Head Parking lot fixtures at the Port of Iberia Administrative Office.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{8} Update on Work Being Performed by Sir Speedy for the Public Dock Signage Replacement Project.

Mr. Gerald Gesser reported that the replacement of the Public Dock signs has been completed.

(a) Discuss/Consider Sir Speedy's Invoice No. 118026.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 118026 from Sir Speedy in the amount of \$3,825.00 for the replacement of the Public Dock Signage at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{9} Update on Work Being Performed by Dixie Electric for the Public Dock Sign Lighting Project.

Mr. Gerald Gesser stated that whenever Dixie Electric went to install the fixtures, they realized there was no electricity to the location. Mr. Gerald Gesser stated that they also found exposed wiring there. Mr. Gerald Gesser presented a Change Order from Dixie Electric, Inc. in the amount of \$7,279.00 to drill from the workstation to the sign location in order to get power to the signs.

(a) Discuss/Consider Dixie Electric's Change Order No. 1-2021-0048.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to accept and authorize Change Order No. 1-2021-0048 from Dixie Electric, Inc. in the amount of \$7,279.00 for the installation of a new 40 amp, Two (2) pole breaker at shore power rack to feed new load center at sign and for the installation of underground conduit and conductors from the new 40-amp breaker at shore power rack to sign location at the Public Dock at the Port of Iberia; and motion further acknowledges the revised contract amount is \$12,542.00.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(b) Discuss/Consider Dixie Electric's Proposal to Survey and Identify Meter Feeds at the Former All Points for the Six (6) Meter Locations on the POI Public Dock Area.

Mr. Gerald Gesser presented a proposal dated December 1, 2021 from Dixie Electric in an amount not to exceed \$5,000.00 to survey and identify the locations of wire feeds from the Six (6) meter locations at the former All Points Buildings.

Lengthy Discussion ensued.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to accept and authorize the Proposal dated December 1, 2021 in an amount not to exceed \$5,000.00 from Dixie Electric, Inc. to perform survey work to identify the locations of wire feeds from the Six (6) meter locations at the former All Points Facility at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

Discussion ensued regarding Magnolia Dredge & Dock, LLC and the former All Points facility.

It was a consensus by the Board to discuss the Magnolia Dredge & Dock, LLC Lease Agreement with the Port of Iberia at the January Board Meeting.

{10} Status Report on West Yard Ground Water Pump Station Electrical Utility Voltage Survey.

Mr. Gerald Gesser reported that the recorder on the electrical service line for the Pump Station is receiving "clean electricity". Mr. Gerald Gesser also stated that the control panels at the Pump Station have been repaired and there should be no further interruptions with the operation of the Pump Station.

{11} Discuss/Consider Queen City Plumbing's Invoice No. 27780 (Drain and Close Meters for Back Flow Preventers) for the former Central Gulf Wood Office Building A; former All Points Buildings A & B; and All Points Warehouse Building G.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize Invoice No. 27780 from Queen City Plumbing in the amount of \$255.00 to drain and close meters for back flow preventers at the Former Central Gulf Wooden Office Building A; Former All Points Buildings A & B; and former All Points Warehouse Building G at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{12} Status Report on the Port's Marina Steps and Walkway Repairs.

Mr. Gerald Gesser stated that all of the boat slips at the Port marina are in need of minor repairs. He presented a proposal from Modular Construction Company, Inc. in the amount of \$5,355.00 for the necessary repairs to the handrails, steps, and the walkways at the remaining 21 boat slips at the Port marina.

(a) Discuss/Consider Kerne Construction's Invoice No. 1435 Regarding Marina Slip 12.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to accept and authorize the payment of Invoice No. 1435 for Kerne Construction, Inc. in the amount of \$325.00 for labor and material to reattach and strengthen handrails and steps at boardwalk near boat launch (Slip #12) at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(b) Discuss/Consider Modular Construction's Quote No. 6067-21 Regarding 21 Marina Walkways/Steps Repairs.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to accept and authorize Quote No. 6067-21 for Modular Construction Company, Inc. dated November 12, 2021 in the amount of \$5,355.00 for

repairs to the Port Marina wharf handrails and re-nail existing nails.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{13} Status Report on the Former Central Gulf Exposed Electrical Wiring.

Mr. Gerald Gesser stated that during his site visit with Dixie Electric, they noticed exposed wires at the base of a power pole in the former Central Gulf yard. Mr. Gerald Gesser is recommending to engage Dixie Electric to survey and identify the source of service feeding these wires. Mr. Gerald Gesser presented a proposal from Dixie Electric dated December 1, 2021 not to exceed the amount of \$2,000.00 to perform this work.

Mr. Craig Romero recommended that the Board table this Agenda item.

(a) Discuss/Consider Dixie Electric's Proposal to Survey and Identify Exposed Wires at the former Central Gulf Yard.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to table Dixie Electric, Inc. proposal dated December 1, 2021 in an amount not to exceed \$2,000.00 to survey and identify the source of service feeding the exposed wires at the former Central Gulf Yard at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{14} Status Report on Electrical Disconnect Pad Locks at Various Sites.

Commissioner Simieon d. Theodile stated that he wishes the Tenants would consult with the Port when they are wanting to make changes to the electrical system at the Port properties. Mr. Craig Romero stated that it is stated in the Terms & Conditions of the Lease Agreement.

Mr. Gerald Gesser presented a proposal from Dixie Electric, Inc. dated December 1, 2021 to supply the Port with 100 "red aluminum lock-out locks", all keyed alike to be used for

locking Port-owned electrical equipment in the “off” position. Locks will be labeled with POI and phone number.

Lengthy Discussion ensued.

- (a) **Discuss/Consider Dixie Electric’s Proposal to Furnish 100 “Red Aluminum Lock-Out Locks”.**

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize the Dixie Electric, Inc. proposal dated December 1, 2021 in the amount of \$1,137.00 to supply 100 “red aluminum lock-out locks”, keyed alike to be used for locking POI-owned electrical equipment in the off position, and will be labeled with POI and phone number.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

- {15} Discuss/Consider Gesser Group’s Inv # 17-POI-SRP.**

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 17-POI-SRP to Gesser Group, APC in the amount of \$18,366.25 for small repairs projects requested by the Executive Director.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

- (c) **Hurricane Laura & Delta Storm Damages**
 - {1} Status Report on Hurricane Laura Flood Damage Insurance Claim.**

Mr. Gerald Gesser stated that the Port is spending insurance money that was allocated to the former Diamond Offshore facility and the former HIS building on the repairs for the HIS Building. The remaining amount of insurance money available is \$378,212.28. This can be used on the damaged Port properties from Hurricane Laura.

- **Update on Modular Construction Company, Inc. Renovations from Hurricane Laura Damages to the former HIS Building and the Current Ram Building 5-A/6-B.**

This agenda item was discussed previously in the meeting.

{2} Status Report on Hurricane Laura & Delta FEMA Applications.

Mr. Gerald Gesser stated that FEMA spoke with them this morning about not having the follow up meeting on December 8, 2021 since there is nothing further to discuss. Mr. Gerald Gesser stated that everything is in FEMA's court right now. He also stated that it is moving forward and the Port should end up with \$5.0 Million dollars in FEMA money, majority going towards limestone and the remaining going towards building repairs.

{3} Discuss/Consider Gesser Group's Inv # 15-POI-HLSD.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 15-POI-HLSD to Gesser Group, APC in the amount of \$1,850.00 for the period October 13, 2021 thru November 30, 2021 for architectural services provided from Hurricane Laura Storm Damages.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(d) Special Projects

{1} Status Report on Location of Property Lines of Seadrill and Aquadrill both located at the POI West Yard.

Mr. Gerald Gesser presented the Board with Plats from Francis Fortier. The Plats depicted the property lines for Aquadrill and Seadrill at the Port of Iberia.

Mr. Craig Romero stated that the Port needed to define the property lines since Aquadrill is wanting to put a security fence in order to establish a Foreign Trade Zone at the Port.

- (a) Discuss/Consider Francis Fortier's Invoice No. 21-31 Regarding Plats for Tracts "A" through "J" & Balance of the POI West Yard Property Site.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Francis Fortier PLS Invoice No. 21-31 in the amount of \$4,360.00 for the development of Tracts A, B, C, D, E, F, G, H, and J which include Aquadrill and Seadrill in addition to the balance of the POI West Yard divided into other Parcels for determining future Lease Values.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{2} Status Report on POI Maintenance Equipment Storage Building.

Mr. Gerald Gesser presented the Board with the estimated budget for the maintenance equipment storage building in the amount of \$255,000.00. The building will be located in the former Diamond Offshore laydown yard adjacent to the Port Administrative Office parking lot.

Mr. Gerald Gesser is recommending to use steel studs instead of a metal building. Mr. Gerald Gesser stated that if we use a metal building, the metal Building would not come in until March or April of 2022.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize the construction of the POI Maintenance Equipment Storage Building on the former Diamond Offshore laydown yard adjacent to the Port Administrative Office parking lot; and motion further acknowledges that the total estimated budget for this project is \$255,000.00 per Gesser Group status report dated December 7, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(a) Discuss/Consider Francis Fortier's Invoice No. 21-28.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile to accept and authorize the payment of Francis Fortier PLS Invoice No. 21-28 in the amount of \$1,450.00 for Topo Survey – Area

South of the Port Office for New Building/Warehouse (POI Maintenance Equipment Storage Building) at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{3} Status Report on the Rehabilitation of Building “F” at the POI West Yard.

Mr. Gerald Gesser stated that is project is on hold until further direction.

**V. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS
PROJECT:**

**(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Port Priority & Capital Outlay Spreadsheets.**

Mr. Oneil Malbrough presented updated spreadsheets to the Board. The LA DOTD (Port Priority Program) is telling GIS Engineering that they are delayed on final payments due to the closing of their Fiscal Year.

Capital Outlay is current, besides the GIS engineering invoices that will be submitted for approval at this Board meeting.

(b) Report from Mr. Austin Hebert of GIS Engineering on:

**{1} Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation (Bays 1-4)
(Phase Vc of SPN H.011928).**

**(a) Discuss/Consider Resolution for Final Acceptance of the
Project for the LA DOTD (Clear Lien Certificate Received).**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to adopt the following Resolution:

**RESOLUTION – FINAL PROJECT ACCEPTANCE
STATE PROJECT NO. H.011928(325c)
PARISH OF IBERIA**

RESOLUTION

WHEREAS, the Port of Iberia District Board of Commissioners contracted with Frisco Industrial Contractors, LLC to complete State Project No. H.011928(325c) (Phase Vc of H.011928) – Port Improvements East and West Yard Expansion & Site Improvements Building B Steel Repairs & Installation (Bays 1-4) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211, et seq; and

WHEREAS, the contract between the Port of Iberia District Board of Commissioners and Frisco Industrial Contractors, LLC has been successfully completed Port Improvements East and West Yard Expansion & Site Improvements Building B Steel Repairs & Installation (Bays 1-4); and

WHEREAS, it is noted that a final inspection was conducted by the LA DOTD on Thursday, October 7, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 7th day of December, 2021, the contract for Port Improvements East and West Yard Expansion & Site Improvements Building B Steel Repairs & Installation (Bays 1-4) is hereby accepted by the Port of Iberia District Board of Commissioners effective Tuesday, December 7, 2021.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the Resolution was therefore adopted on this the 7th day of December, 2021.

(b) Discuss/Consider Contractor Request for Payment No. 10 (Retainage).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize Application for Payment Number 10 to Frisco Industrial Contractors, LLC in the amount of \$65,792.61 for the POI West Yard SPN H.011928 East & West Yard Expansion & Site Improvements Building B Steel Repairs & Installation (Bays 1-4) Project (Phase Vc of SPN H.011928) for the period September 11, 2021 thru November 12, 2021; in accordance with contract dated August 28, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

**{2} Building B – POI West Yard SPN H.011928(325h)
Crane Controls Safety Upgrade
(Phase Vh of SPN H.011928).
(a) Update on Status of Project.**

- Anticipated mobilization date is scheduled for mid-December. Contractor is awaiting shipment on radio equipment.
- Mr. Austin Hebert reported that installation may take Five (5) to Seven (7) days to complete.

**{3} Discuss/Consider GIS Engineering, LLC September Invoice No. 70006856 POI West Yard Expansion.
Discuss/Consider GIS Engineering, LLC October Invoice No. 70006946 POI West Yard Expansion.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70006856 to GIS Engineering, LLC in the amount of \$14,368.50 for the period September 1, 2021 thru September 30, 2021 which includes September activities of ; Construction Administration & Project closeout documents, Ventilation system inspection, Wall and floor repair inspection, and Architect Subcontractor; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70006946 to GIS Engineering, LLC in the amount of \$14,288.75 for the period October 1, 2021 thru October 31, 2021 which includes October activities of; Construction Administration, Construction Oversight, and Architect Subcontractor; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

VI. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

Mr. Austin Hebert reported that there is no update.

(b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract’s “O” and “P” Site Improvements.

{1} Update on Status of Tract’s “O” and “P” Site Improvements.

- Rigid Constructors is still awaiting material delivery. GIS Engineering received a notice from Rigid Constructors stating that their sheet pile supplier, J.D. Fields, is experiencing a shipping delay due to the disruption in global shipping. J.D. Fields has notified Rigid Constructors that the anticipated delivery date to their facility is mid-December, in which sheet piles will then be placed in line for coating.

{2} Discuss/Consider GIS Engineering, LLC Invoice No. 70006857 (September).

Discuss/Consider GIS Engineering, LLC Invoice No. 70006948 (October).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70006857 to GIS Engineering, LLC in the amount of \$757.50 for the period September 1, 2021 thru September 30, 2021 which covers September 2021 activities including Approval of RFI’s and Submittals and coordinated with the contractor and subcontractor on material delivery and schedule; in accordance with contract dated March 4, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number

70006948 to GIS Engineering, LLC in the amount of \$642.50 for the period October 1, 2021 thru October 31, 2021 which covers October 2021 activities including construction oversight, construction administration and oversight, and geotechnical subcontractor; in accordance with contract dated March 4, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(c) AGMAC Project General Engineering and Consulting Services:

{1} Update on Status of AGMAC Project.

- GIS Engineering conducted an inspection of the damaged steel bulkhead at the Bayou Companies Facility along Commercial Canal on November 16, 2021.
- As shown in the photos presented, the bulkhead has experienced tie-back failure, which resulted in approximately 45 linear ft. of the existing bulkhead structure currently leaning in the direction of the canal. It was evident at the inspection that the existing steel tie-rods behind the bulkhead had ruptured, ultimately resulting in the bulkhead failure.
- The estimated cost of the repairs is \$60,000.00 and GIS Engineering recommends proceeding with the repair work if the tenant wishes to operate within the area behind the bulkhead.
- Mr. Oneil Malbrough worked on the East and West Yard Port Priority spreadsheet to establish funds remaining for reimbursement.

Mr. Craig Romero stated that he will go look at it.

There was no action necessary on this item at this Board meeting.

{2} Update on Survey Cross Section Work.

{3} Discuss/Consider GIS Invoice No. 70006855 (September).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70006855 to GIS Engineering, LLC in the amount of \$1,237.50 for the period September 1, 2021 thru September 30, 2021; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

**(d) AGMAC Phase I Dredging Project – Commercial Canal.
{1} Project Update.**

- Notice to Proceed was issued to Magnolia Dredge and Dock, LLC on Monday, November 15, 2021. (Contract duration is 270 Calendar days)
- Contractor's surveyor, HydroTerra, has completed the following to date:
 - Set all (6) control points
 - Completed magnetometer testing of the staging area, access road and pipeline corridors
 - Completed bathymetry and magnetometer data collection of the Stein Pit Dredge placement area.
 - Completed the topographic surveys along with the Stein Pit perimeter
 - Completed all surveys of Commercial Canal and Port Canal.
 - Survey work of Rodere Canal is currently ongoing and almost at completion
 - Surveyed and staked the boundaries of the Three (3) restricted areas within the Avery Island dredge disposal site.

(a) Discuss/Consider Louisiana Wetlands, LLC Purchase Agreement (Bottomland Hardwoods) Regarding Permit Modification – Mitigation for the AGMAC Phase I Dredging Project.

- The AGMAC Dredging permit modification is approaching the end phase, which is mitigation. GIS Engineering has contacted and compared the mitigation cost among all of the agencies' approved mitigation banks and have selected Bayou Teche IV Mitigation Bank that belongs to Louisiana Wetlands, LLC.
- GIS Engineering provided the Port with a Mitigation Purchase Agreement that is required to be executed between the Port of Iberia and Louisiana Wetlands, LLC for \$47,300.00 for purchasing 4.4 acres of Bottomland Hardwood wetland credits. This mitigation plan has been approved by both LDNR and USACE.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of \$47,300.00 to Louisiana Wetland's, LLC for the purchasing of 4.4 acres of Bottomland Hardwood wetland credits per the Mitigation Purchase Agreement presented to the Board; and motion further authorizes the Board President to execute said Agreement regarding the mitigation for the AGMAC Phase I Dredging Project (Commercial Canal).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{2} Discuss/Consider Approval of Magnolia Dredge & Dock's Pay Application No. 1.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize Contractor's Application for Payment Number 1 to Magnolia Dredge & Dock, LLC in the amount of \$367,412.50 for the AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) Project for the period November 15, 2021 thru November 30, 2021 in accordance with contract dated October 19, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

{3} AGMAC Dredging Project – Pipeline Coordination.

❖ Shell Pipeline (Zydeco Pipeline)

(a) Update on Pipeline Relocation.

- All pipeline relocation activities are complete.
- Mr. Oneil Malbrough stated that GIS thinks this will be the last invoice but they are not positive.

(b) Discuss/Consider Approval of Shell Pipeline Invoice No. 90001585.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 90001585 to Shell Pipeline Company, LP in the amount of \$31,085.70 for the period September 7, 2021 thru October 11, 2021 for work completed regarding the AGMAC Phase I Dredging Project – Pipeline Relocation.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

❖ Boardwalk (Texas Gas)

(a) Update on Pipeline Relocation. (Project Complete)

- Pipeline relocation is complete.
- Awaiting receipt of final invoicing.

❖ **Kinder Morgan (Tennessee Gas)**

(a) Update on Pipeline Relocation. (Project Complete)

- Pipeline relocation project is complete.
- GIS received Invoice No. 302713AFE4 on December 7, 2021 in the amount of \$177,339.33. This invoice is currently under review and will be presented at next month's Board meeting.

❖ **Energy Transfer**

(a) Update on Pipeline Matting.

- Energy Transfer has completed the "Issued for Construction" drawings for pipeline lowering.
- Energy Transfer will provide an update on project bidding at Thursdays weekly meeting.

(b) Update on Final Design & Cost Estimate Based on Recent Soil Boring Data.

(c) Update on Permit Application & Completing Final Design to Jet & Lower Pipeline.

- GIS Engineering submitted the permit documents to the required agencies. Energy Transfer has paid the mitigation fees and the permits from USACE and LDNR have been received.

❖ **Atmos Natural Gas Transmission Line**

(a) Update on Removal from Rodere Canal & Rerouting Around the Construction Limits. (Atmos Responsible for Costs Associated with Removal & Rerouting).

- Atmos pipeline crossing in Rodere Canal has been rerouted around the dredge limits. The existing pipeline within Rodere Canal is scheduled to be decommissioned and all gas will be removed from the line by the end of this week. Pipeline removal is scheduled to take place within the upcoming weeks.

❖ **EnLink Pipeline**

(a) Update on Dauterive Contractors Removal of Abandoned Pipeline Stubs in Commercial Canal. (POI not Responsible for Costs Associated with Removal of Abandoned Pipeline Stubs).

- Dauterive Contractors has removed the abandoned pipeline stubs.

**{3} Discuss/Consider GIS Invoice No. 70006858 (September)
Discuss/Consider GIS Invoice No. 70006947 (October)**

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70006858 to GIS Engineering, LLC in the amount of \$85,050.24 for the period of September 1, 2021 thru September 30, 2021 which includes reviewed and verified invoice from Shell, Boardwalk, and Kinder Morgan, weekly meetings with Energy Transfer and coordinating their pipeline lowering efforts, bidding and negotiations for AGMAC Channel Dredging, and GIS drafting department finalized Approved for Construction plan set; as per contract dated August 29, 2019, Amendment #1 dated May 19, 2020, and Amendment #2 dated October 20, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70006947 to GIS Engineering, LLC in the amount of \$92,828.62 for the period of October 1, 2021 thru October 31, 2021 which includes October activities; GIS held Pre-Construction meeting with Magnolia Dredge & Dock, LLC and the respective pipeline company representatives on Thursday, October 28, 2021, worked on permit modifications and Energy Transfer permit, Construction Administration tasks for AGMAC Channel Dredging, and Construction oversight tasks for AGMAC Channel Dredging; as per contract dated August 29, 2019, Amendment #1 dated May 19, 2020, and Amendment #2 dated October 20, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

**(e) AGMAC Phase 2 Dredging Project – Freshwater Bayou.
{1} Project Update.**

- GIS Engineering developed a pipeline dashboard for the 13 pipeline and utility

crossings identified by the USACE, referenced from the Corp's 2006 Feasibility Study, which are:

- Kinetica Pipeline: P1, P2
 - Harvest Midstream: P3, P4
 - Hilcorp: P5, P7, P11, P12
 - Enterprise: P6, P13
 - Boardwalk: P8
 - South Louisiana Electric Corporation: P9
 - Energy Transfer: P10
- Louisiana One Call has been made to locate utilities within the project footprint.
 - Pipeline survey data has been received and dredge profiles have been generated for the following pipelines: P1 & P2 (Kinetica Pipeline), P3 & P4 (Harvest Midstream), P10 (Energy Transfer), and P13 (Enterprise).
 - GIS Engineering is currently awaiting survey data from Boardwalk P8. A Non-Disclosure Agreement needs to be signed and then they will release the survey data.
 - The following pipeline meetings between GIS and the Pipeline/utility companies are scheduled as follows:
 - Enterprise: Thursday, December 9, 2021 at 9:00 AM in Thibodaux.
 - Harvest Midstream: Thursday, December 9, 2021 at 2:00 PM in New Iberia.
 - Kinetica: Friday, December 10, 2021 at 9:00 AM in Houma.
 - GIS Engineering is still in the process of scheduling meetings with the other pipeline/utility companies.

Mr. Oneil Malbrough discussed the Coastal Wetlands Planning, Protection and Restoration Act Project along Freshwater Bayou Canal. Mohon Menon of GIS Engineering has been meeting with CWPPRA for Six (6) months. They have discussed using dredge material from Freshwater Bayou instead of mud from the Gulf of Mexico. Mr. Oneil Malbrough stated that GIS Engineering got the permit needed for this project.

Meeting with NRCS (Natural Resources Conservation Service)

- On November 15, 2021, Oneil Malbrough and Mohan Menon met with NRCS – Louisiana Representatives, Chad Kacir, Britt Paul, and Angela Trahan to discuss CWPPRA project ME-31. Discussion included possibilities of using dredged material from Freshwater Bayou for ME-31 marsh creation. NRCS is interested in pursuing this option and inquired about CPRA's position.

Meeting with CPRA (Coastal Protection and Restoration Authority)

- On November 16, 2021, Oneil Malbrough, Dustin Malbrough, and Mohan Menon met with CPRA representatives, Kyle R "Chip" Kline, Jr. and Bren Haase to discuss

their interest regarding this matter. CPRA stated that they are interested and would like to pursue the coordination between CPRA and NRCS.

Mr. Oneil Malbrough stated that there is a Technical Committee Meeting on December 10, 2021 and NRCS is going to submit the idea at this meeting. Mr. Oneil Malbrough stated that the State is partners with NRCS. The State who is a partner with NRCS, puts up 15% of the money and NRCS through CWPPRA puts up 85% of the money. Mr. Oneil Malbrough stated that NRCS needs \$1.5 Million which is all the dredge material from North of the Freshwater Bayou Locks.

Mr. Oneil Malbrough stated that if the Port can get this deal done with NRCS, the dredging cost which is about \$12.0 Million Dollars would be done by CWPPRA, and the Port would not have to use Capital Outlay money that the Port is hoping to get to do this. Mr. Oneil Malbrough stated that Representative Bishop has been talking to Mr. Chip Kline of CPRA. Mr. Chip Kline will be trying to push NRCS to participate in this project.

Lengthy Discussion ensued regarding CPRA and NRCS.

Mr. Oneil Malbrough stated that at the PAL meeting in New Orleans, they were informed that Mr. Shawn Wilson has been appointed as President of the American Association of State Highway and Transportation Officials in the State. Mr. Shawn Wilson will have an active part in how to spend the infrastructure bill and asked for a wish list of projects from Port's in Louisiana that could be completed within 1-2 years.

Mr. Oneil Malbrough presented the Board with a spreadsheet as the Port's "wish list" that listed the following Port projects: Highway & Road repairs with an estimate of \$3,100,000.00 with projection dates of April 2022 thru March 2023, AGMAC Channel Dredging – Freshwater Bayou Pipeline Relocations with an estimate of \$37,000,000.00 with the projection dates of June 2022 thru July 2023, AGMAC Channel Dredging of Freshwater Bayou with an estimate of \$21,000,000.00 with the projection dates of September 2022 thru August 2023, and the Replacement of the Existing Barge Structures at Freshwater Bayou By-pass Channel and Dredging of By-Pass Channel with an estimate of \$52,700,000.00 with the projection dates of June 2022 thru July 2023.

VII. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Update Regarding Chapter 11 Case of Seadrill Limited on the Docket of the United States Bankruptcy Court, Southern District of Texas, Houston Division.**

Mr. Don Caffery stated that the First Amendment has been executed by Seadrill and the Port of Iberia. Mr. Don Caffery stated that as of now the Port's interest is taken care of in the bankruptcy case, but he will continue to monitor the case.

(b) Update on “Form Contract” for Small Repair Projects (Contractors).

Mr. Don Caffery stated that he still wants to tighten up things on the General Conditions of the Contracts. He will have both Contracts ready for the January Board Meeting.

(c) Update on “Form Contract” for Small Repair Projects (Architect, Gesser Group, APC).

Mr. Don Caffery stated that he will have the Contract ready for the January Board Meeting.

(d) Discuss/Approve Donelson T. Caffery III, APLC Invoice No. 1056 relative to the AGMAC Project.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 1056 for Donelson T. Caffery, III, APLC in the amount of \$3,206.25 for Professional Services relative to the AGMAC Project for the period of October 5, 2021 thru November 23, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(e) Discuss/Approve H. Kent Aguillard, Attorney at Law Invoice No. 4869.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 4869 for H. Kent Aguillard, Attorney at Law, in the amount of \$6,906.50 for Professional Services regarding Seadrill Limited Chapter 11 Bankruptcy Case for the period of September 30, 2021 thru October 22, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

- (f) **Discuss/Approve H. Kent Aguillard, Attorney at Law Invoice No. 4903.**

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 4903 for H. Kent Aguillard, Attorney at Law, in the amount of \$1,732.50 for Professional Services regarding Seadrill Limited Chapter 11 Bankruptcy Case for the period of October 25, 2021 thru November 8, 2021.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) **Discuss/Consider an Amendment to Aquadrill US Gulf, LLC Lease Agreement Regarding 10.30 Acres, Building "C" (Fabrication Shop), and Building "D" (Metal Building), Concrete Slab, Bulkhead and Stabilization Located at the POI West Yard at the Port of Iberia.**

Mr. Craig Romero stated that they do not have the Amendment prepared yet. This will be taken up at a later date.

- (b) **Update on Negotiations with Ram Design, LLC Regarding an Amendment to Lease Agreement for Lot 9 (1.118 Acres).**

Mr. Craig Romero reported that there are still conversations to have with Nick Derouen of Ram Design before drafting the Amendment.

- (c) **Update on Environmental Phase I for Bayou Holdco (Plant 2) & Demolition Process.**

Mr. Craig Romero stated that he went yesterday, the steel is gone and the place looks clean. The Port is just waiting on the paperwork from Mr. John Koury with Kourco.

- (d) **Executive Director's Monthly Report.**

- (e) **Discuss/Approve Keystone Chemical Invoice No. 1661 (Port Fourchon – Hurricane Ida).**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 1661 from Keystone Chemical in the amount of \$7,833.80 for the purchase of fuel containers (5

Gallon) and 500 gallons of fuel, along with bottled water for Port Fourchon following the devastating aftermath of Hurricane Ida.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, and Patrick Broussard.

Nays: None.

Absent at Voting: Mark Dore and Bilal Morton.

And the motion was therefore passed on this the 7th day of December, 2021.

(f) Announcements:

**AAPA Annual Convention & Expo 2022 (Oct 16, 2022 through October 19, 2022, Orlando, Florida).

IX. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff and seconded by Commissioner Simieon d. Theodile, the meeting was adjourned at 7:40 p.m.

SECRETARY-TREASURER

BOARD PRESIDENT